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Senator Philip Ozouf
Assistant Chief Minister
Cyril Le Marquand House
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JE4 8UL

16th February 2016

Dear Senator Ozouf

Appointment of Non-Executive Directors 2016

The Jersey Innovation Board, in accordance with the Operational Terms of Reference, includes both Non-Executive Directors and representatives from the public sector. In December 2013, following a recruitment process overseen by the Appointments Commission, 4 Non-Executive Directors (NED) were appointed for a three year term. In October 2015 one of the NEDs accepted an appointment overseas and resigned from the Board. The resignation was discussed by the JIF Board and agreed that a replacement NED should be recruited to make sure there is sufficient private sector representation at all JIF Board meetings. I refer also to my letter dated 24 September 2015 and our subsequent conversations about appointing one further NED. We agreed that as there is no maximum number stated in the Operational Terms of Reference it is within your power to agree that there should be six individual private sector members of the Advisory Board.

Recruitment adverts placed in the local media resulted in over thirty applications. A selection panel of Dave Allen, Dougie Peedle and myself selected nine candidates for interview and unanimously identified two individuals as having the necessary knowledge, skills and experience to be valuable members of the JIF Board. For you information the recruitment and selection process has been overseen by the Appointments Commission.

With the need to replace one member of the Board, and with the knowledge that the other NED's 3 year term is fast approaching, I am pleased to recommend to you that both Mr Lawrence Huggler and Mr Carl Corbel are offered the position as a Non-Executive Director on the JIF Board. The positions being for a three year period and on the same terms and conditions of existing NEDs.

Subject to you agreeing to this recommendation and signing a Ministerial Decision the JIF Executive will issue Mr Huggler and Mr Corbel with the standard appointment letter and contract.

Yours sincerely,

Tim Herbert
Jersey Innovation Fund Chairman